



STATEMENT OF FINANCIAL POLICY

****PLEASE BE ADVISED THAT THE RESPONSIBILITY TO KNOW
THE TERMS OF YOUR INSURANCE RESTS WITH YOU. ****

Patients with Insurance: Patients who have verifiable insurance benefits are required only to pay their co-payments, co-insurance, and other fees that may not be covered by your insurance. *Payments are collected at the time services are rendered.* We will bill your primary and secondary insurance only. We shall bill you later for any balance due such as deductibles.

Patients with a HMO plan: We accept HMO's that are affiliated with Mills Peninsula Medical Group (MPMG). This does require a prior authorization from your primary care physician. **If you do not have your referral authorization you will be required to make the full payment at the time of service. If the referral authorization follows at a later date, a refund check will be issued.**

Patients without Insurance: Sometimes patients lose their insurance due to job change, lack of employment, or prefer not to use their current coverage. We are willing to treat these individuals on a "Self Pay" basis. This means that you pay for your services at the completion of each appointment.

Cancellation & Missed Appointments: A 24-hour notice is required for all appointment cancellations. Failure to notify us in advance for cancellations or missed appointments will result in a **\$50.00 service charge.**

If you should have any questions regarding your account balance, please contact our office (650) 692-8788. A \$25.00 service fee will be charged for all returned checks.

1828
EL CAMINO REAL
SUITE 404

BURLINGAME
CA 94010

PHONE:
650.692.8788

FAX:
650.692.8798

EMAIL:
KIRSCHNER
@AOL.COM